MINUTES
of the
West Virginia Real Estate Appraiser
Licensing and Certification Board

December 28, 2015

A telephonic Board meeting of the West Virginia Real Estate Appraiser Licensing and Certification Board was held on December 28, 2015 in the Board's office located in Suite 906, 405 Capitol Street, Suite 906 Charleston, West Virginia. Roll call attendance was taken; the following board members were in attendance: Glenn Summers - Chair, Mary Beth Aliveto, The Honorable Anthony Julian, David Shields and Linda York. Absent was: Dale Dawson-Clowser. Staff members present included Sandy Kerns, Executive Director and Darlene Washington, Board Legal Counsel. Mr. Summers called the meeting to order at 9:34 am.

The purpose of the telephonic meeting was to discuss the continued employment of Ms. Chasidy Minor. Ms. Minor is an at will employee of the Board. Board members established that Ms. Kerns has the authority to hire and terminate employees; therefore, did not put the matter to a vote. Ms. Kerns was to notify the employee of the termination and have her paid out within 72 hours.

Being no further business to be brought before the Board, Mr. Summers declared the meeting adjourned at approximately 10:15 am.

Glenn Summers, Chair