



State of West Virginia  
West Virginia Real Estate Appraiser Licensing and Certification Board

Board Meeting  
October 19, 2016 10:00AM

Reading of Board Minutes

- August 17, 2016

Remarks from Appraisers

Committee Reports

- Standards

Executive Director's Report

- 6 and 12 Month Complaint Status Update
- Licensing Report
  - AMC
  - Appraisers
- Temporary Permit Report
- Financial Reports
- P-Card Report

Legal Report

- Hearing/Complaint 16-001 AMC
- § 30-38A-4 (f) – Requirements for Expired AMCs

Old Business

- AARO
- Annual Required Auditor's Training for Boards and Commissions– November 29, 2016
- Board Appointment Status
- Request for Quotation for Study of Customary and Reasonable Appraisal Fees
- Legislative Audit Update
- Policies and Procedures
  - Handbook
  - Procedures, Applications and Checklists
  - Question Regarding Temporary Permit
- Request for Quotation for Database/Database
- Relocation of Board Office

New Business

- Personnel Issues
  - Resignation of Executive Director
  - Staff Salaries & Benefits
  - Formation of Search Committee for New Executive Director
- Committee Meetings
  - Scheduling and Format

Adjournment